



Oakworth Cricket Club Risk Assessment in respect of ground at Wide Lane, Oakworth

Risk Assessment Template

As a facility provider, you should complete your own COVID-19 Risk Assessment and publish this to your users.

If you are not the facility provider, then you should consider which sections will apply to your clubs individual situation upon returning to play and complete a risk assessment based on your activity, including (but not limited to) people management and communication, hygiene and first aid. You may still wish to record that you have assessed facility risks through enquiries made with your facility provider.

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation and identify the controls you require to meet Government guidance regarding health, social distancing and hygiene etc. Remember that you must review your other Health and Safety, and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community in relation to the club and ground facilities at Oakworth Cricket Club, Wide Lane, Oakworth.	
No	Controls required	Action Taken by the Club
People Management and Communication		
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	The League has forwarded all ECB advice to clubs to advise individuals to do this. Team captains are responsible for reminders.
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	Decision taken not to allow the use of the club house by players or visitors, other than to allow access for storage of kit bags in team changing rooms (with access to these managed on a "one in one out" basis) and one individual to change immediately prior to or after batting, therefore issues of 2m distancing not required. Limited use of the club house is made by members of Committee and volunteers performing ground and club house maintenance work, as required but always on a socially distanced basis.
	A plan for where parents and players will sit whilst watching cricket activities.	Spectators will be encouraged to use the seats along the top wall and on benches situated in the bottom left hand corner. Players will be encouraged to use benches in the top corner of the field, adjacent to the club house and the top gate accessing the football field. This will allow for social distancing between individuals and teams.
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	Signage will be placed at relevant locations around the club house and ground prior to matches. Team captain will inform his opposite number of arrangements prior to attendance when possible or on arrival if this has not been possible.

	<p>Staff and volunteer training to support the implementation of the plan, with suitable training records.</p>	<p>Team captain will communicate the arrangements via social media to home team players before each match.</p> <p>Other volunteers from the club will include a registrar who will be recording the names and numbers of all those in attendance.</p>
<p>Buildings</p>		
	<p>Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.</p>	<p>The only people in the club house will be individuals placing kit bags or individuals gaining access for changing as above. Other than the main door and door adjacent to the changing room corridor, which are left open and which allows free flow of air.</p> <p>Access and ventilation to the toilets is similarly by one external door that is left open accessing a corridor with ladies and gentlemen's toilets, which are clearly signed.</p>
	<p>Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.</p>	<p>Main club room will not be in use, other than by club volunteers, who will be obtaining drinks from the bar. Changing room and toilet area will be sole occupancy. Social distancing to be followed should two people emerge from the gents and ladies toilets simultaneously.</p>
	<p>Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.</p>	<p>As above.</p>
	<p>Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.</p>	<p>All concerned should make their own arrangements for taking cover which will be in private vehicles or under personal umbrellas. Instructions will be issued advising that the club house is not available.</p>

Social and Hospitality Areas		
	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	Register will be maintained to record the details of everyone entering the ground, which will be retained by the club for a period of 21 days. For training purposes a booking system is utilised which records who is in attendance at the training session, together with the name of the club official who will be in attendance during each session.
	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	Orders for drinks will be taken at a table by the main door to the club house, with the order being delivered to the same table.
	Steps taken to minimise time and the number of people at the bar.	Access to the bar area is not being allowed other than by volunteers who are serving drinks.
	Steps taken to minimise contact points at payment or around the hospitality space.	There will be a single point of contact for payment of items from the bar, which will be across a table situated immediately outside the main door to the club house.
	Suitable PPE provision and training for staff and volunteers.	Hand sanitizer will be available in changing and toilet areas.
	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	Bottles are only being provided for the majority of purchases of drinks from the bar, reducing the requirement for glasses. Where glasses are requested (eg. wine), these are collected and washed in a glass washing machine situated in the bar, which will be operated by the bar volunteers.
	Deep cleaning strategy to minimise COVID-19 transmission risk	The club house and toilet areas were deep cleaned with suitable cleaning products and then disinfected in June.

	Daily cleaning strategy to minimise COVID-19 transmission risk.	The club house is not in use other than for access to the changing rooms. The toilets will be cleaned prior to use on match days.
	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	Door handles and other obvious touch points to be cleaned at appropriate intervals.
Hygiene and Cleaning		
	Materials, PPE and training that you have provided to your staff for effective cleaning.	Anti bacterial wipes and sanitiser
	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	In place
	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	In place
	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	In place
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club

Preparing Your Buildings		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	The building has been in limited but continuous use through lockdown and therefore water flow has taken place, negating the risk of Legionnaire's disease.
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	All maintenance has taken place as required.
	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Maintenance of the ground has continued through lockdown, with work to remedy defects undertaken as required.
What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.	
Who might be harmed?	First aiders, facility users, staff, volunteers and visitors	
Controls required	Action Taken by the Club	
First Aid		
	Check that your first aid kits are stocked and accessible during all activity.	Checked.
	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	None to date
	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	Fitted and confirmed to be working.

What are the hazards?	Pitches or outfield are unsafe to play on	
Who might be harmed?	Players, officials, ground staff	
Controls required	Action Taken by the Club	
Preparing your Grounds		
	Safety checks on machinery, sightscreens and covers.	Machinery has been used through lock down. Permanent covers have been removed and will not be used. Plastic sheeting is to be used to cover match pitches.
	Check and repair of any damage to pitches and outfields.	Square and outfield in good order
	Surfaces checked and watering regime adjusted based on lack of rainfall.	Lots of rain in recent weeks, so this is not an issue.