

Oakworth Cricket Club

Rules

1) Aims and objectives

- i) The name of the club shall be OAKWORTH CRICKET CLUB.
- ii) The objects of the club shall be the playing and promotion of cricket and associated social activities.
- iii) The club is not profit making by design. However, if in the course of its ordinary activities a surplus is made, this surplus will be re-invested in the club.
- iv) The club does not permit any distribution of club assets in cash or in kind to members or third parties.

2) Membership

- i) Membership is open to all upon the payment of an annual subscription the value of which is to be determined at the Annual General Meeting. The classes of membership are:
 - (a) Full
 - (b) Social
 - (c) OAP
 - (d) Life
 - (e) Junior
- ii) Honorary Life Membership may be awarded in recognition of valuable service provided to the club.
 - (a) Such recommendation will be made by the Committee to be approved at an Annual General Meeting (AGM), or Extraordinary General Meeting (EGM).
- iii) Acceptance into membership will be subject to completion of an application for membership together with payment of the annual subscription for the class of membership being applied for.
- iv) There will be a delay of not less than two days between application for membership and membership being granted.
- v) Membership will be deemed to have been accepted by the completion of and handing to the member a membership card for the season.
- vi) Existing members are required to renew their membership by 30 April each year, in order to remain as members.
- vii) All classes of members are considered 'full members' for the purposes of voting at an AGM, or EGM, with the exception of 2.1.5 Junior members.
- viii) A Junior member is any member, who on paying their membership has not attained their 18th Birthday.
- ix) An OAP member is any member, who on paying their membership has attained their 65th Birthday.

3) Diversity and equality

- i) The club respects the rights, dignity and worth of every person, and will treat everyone equally, regardless of age, sex, nationality, ethnicity, religion or belief, sexual orientation, disability or social/economic status.

- ii) Membership of the club shall be open to all, the aim is to ensure that no individuals (this includes players, spectators, coaches, officials and administrators) receive less favourable treatment on the grounds of their age, disability, race, ethnic origin, gender, parental or marital status, pregnancy, religion or belief, class or socio-economic status, sexual orientation or political belief.
- iii) One Game is the England & Wales Cricket Board (ECB) inclusion and diversity strategy. It covers everyone, everywhere in whatever role they want to play in cricket – watching, playing, following, volunteering, and working. It provides information on how the ECB aims to ensure people from all backgrounds feel welcome in cricket. The vision is to ensure there should be no boundaries in cricket. Oakworth Cricket Club is opposed to all forms of discrimination and has adopted the ECB One Game Strategy.
- iv) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- v) The club will deal with any incidence of discriminatory behaviour, according to the club Code of Conduct and Disciplinary Procedure.

4) Safeguarding

- i) The Club has a duty of care to the welfare of young people and vulnerable adults.
- ii) As such we have adapted and implemented the ECB Safe Hands Policy and the ECB Safeguarding Adults Policy.

5) Management

- i) The day to day management of the club shall be entrusted to the General Committee (Committee) which shall consist of the President, Chair, Secretary, Treasurer, Membership Secretary and Club Welfare Officer and up to ten other members of the club elected annually at the AGM.
- ii) The Committee will nominate and elect any sub-committees, including the Selection Committee, as are necessary for the organisation of the club. The Committee will also appoint the club captains and vice captains.
- iii) The Committee shall have power at any time, and from time to time to fill any casual vacancy among the officers and Committee. Any officer or member of the Committee so appointed shall hold office until the next AGM but shall then be eligible for re-election.
- iv) A Committee member may resign during the year by confirming their intention to do so, to the Secretary.
- v) Any freehold or leasehold property owned by the club shall be held in the names of not less than two or more than four Trustees.
- vi) Any Trustees wishing to retire shall give written notice to the Secretary.
- vii) If there shall be any vacancy in the number of Trustees at any time by reason of death or retirement such vacancy shall be filled at the next AGM of the club.
- viii) The rules may only be changed at the AGM or at an EGM.
- ix) The club shall operate such bank accounts as are determined appropriate by the Committee, with not less than two, or more than four members of Committee being empowered to operate the club accounts.

- x) At all times payment of monies from the club bank accounts shall require not less than two Committee members to request and authorise the payment.
- xi) The Committee shall be empowered to act, as they deem necessary in respect of any matter not otherwise covered by these rules.

6) Sale of alcohol as licensed by the Licensing Act 2003

- i) The sale of alcohol by the club is governed by the terms of the Club Premises Certificate issued by City of Bradford Metropolitan District Council.
- ii) The Club Premises Certificate is available to be viewed in the club house.
- iii) There shall be no arrangements for anyone connected with the club to receive a financial benefit from the supply of alcohol to the club.
- iv) Hours of operation
 - (a) The club may open for the sale of alcohol, on or off the premises between 1200 hours and 2300 hours, Monday to Sunday.
- v) A report will be made by the Treasurer of the sales by value from the bar, cost of purchases, remaining stock held, and details of all expenses paid from bar takings to assist with the production of a statement of account for each meeting of Committee and the annual accounts.

7) Meetings

- i) The Chair of the club shall preside at all Committee meetings, AGM's and EGM's but if they are not present at the time appointed for the meeting or has signified their inability to be present at the meeting, the Vice Chair will preside. If neither is present the members present shall choose one of their number to be Chair of the meeting.
- ii) An AGM of the club shall be held between 1 February and 31 March each year.
- iii) The Secretary will give at least 28 days notice of the AGM via appropriate channels confirming the business which shall be conducted, which will include: -
 - (a) The reading and (if accepted) passing of the minutes from the previous years' AGM.
 - (b) The presentation and (if accepted) the passing of the accounts for the previous financial year ended on 31 January.
 - (c) To receive the Secretary's report if considered by the Secretary to be required.
 - (d) The election of the President, Secretary, Treasurer, Membership Secretary and Child Welfare Officer.
 - (e) The election of the Committee.
 - (f) Cost and categories of membership.
 - (g) Umpires and scorers' expenses.
 - (h) Players match fees.
 - (i) To receive the Chair's report.
 - (j) Such other business as shall have been communicated to the Secretary.
- iv) An EGM shall be called by the Secretary within seven days of the receipt of a requisition stating clearly and succinctly the business to be brought forward, which must be signed by not less than six fully paid up members of the club in categories 2.1.1 to 2.1.4 as detailed above, or at the request of the Committee.
- v) The Secretary shall give a minimum of 14 days notice of the EGM via appropriate channels confirming the business to be brought forward.
- vi) The EGM must be held within two weeks of the Secretary calling the meeting.

- vii) The Committee shall meet on the Tuesday following the second Monday of each month, with the exception of December when there shall be no meeting, or at such other times as the Committee shall determine.
- viii) The following business will be conducted:
 - (a) The reading (and if accepted) the approval of the previous meetings minutes
 - (b) Reading of correspondence received by the Secretary
 - (c) Review of the forward schedule
 - (d) Receive the Senior League reports
 - (e) Receive (and if accepted) approve the Treasurers report
 - (f) Receive the reports of the junior organisers
 - (g) Any other business communicated to the Secretary
- ix) At the first meeting of the new Committee following the AGM, the Committee shall elect from amongst their number, a Chair and a Vice Chair who shall remain in post, up to and including the next AGM.
- x) At all meetings of the Committee seven shall form a quorum. If a meeting is not quorate, no resolutions shall be passed.
- xi) At all AGM, EGM or Committee meetings resolutions will be passed if one more than half of those eligible members voting vote in favour.
- xii) In the event of a tied vote, the Chair shall have a casting vote.

8) Contravention of these rules, or club Code of Conduct

- i) If any player(s), member(s) or visitor(s) to the club is(are) accused of being in contravention of the club's Code of Conduct and Disciplinary Procedure the procedure (as detailed in the Code of Conduct) will be applied.

9) Dissolution

- i) Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.